**IFB299 Sprint 1 Retrospective**

**For**

***Three and a Half CS Students (Group 68)***

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**Effective Communication With The Team**

Throughout the duration of Sprint 1, our team communicated effectively most of the time. Our team members would regularly show up to tutorials and attended meetings via discord or facebook whenever one was scheduled well in advance. In the event that a team member was running late, for some unknown reason, they would diligently notify the other members.

One of the downfalls with our team was that, we didn’t hold enough or have regular meetings outside of the allocated tutorials. Whenever an issue was raised and an emergency meeting was needed to be had, it was difficult to get every team member to attend, due to work or other commitments made prior.

In order to improve the performance of the team for Sprint 2 and any other Sprint onwards, it has been observed that as a team we should schedule regular meetings outside of the allocated tutorials. These meetings don’t have to go on for a long duration, but enough time to discuss any issues we have come across during development of our Smart City Project.

**Effective Team Participation**

**Effective Efforts To Control The Quality Of The Project**

**Effective Keeping The Client Or Tutor Informed**

**Issues Raised**

**What you did well? (Continue)**

-worked together effectively

- solve IT problems

-distributed workload

-showed up to most tutorials

-nice mock-ups

-correctly setup database and github

-everyone contributed

-our planning wasn’t bad

-helped each other out with problems

-completed all class activities

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**What you did not do well? (Stop)**

-explain why we were absent (1 member)

-no plan for the tutorials

-incomplete tasks holding up other tasks

-did tasks out of order

- more team meetings were needed

-merge commits to git correctly causing conflicts in the code

-more html files than were needed

-time management

-respond to messages in a timely manner

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**What will you do differently next time to improve the performance of the team? (Initiate)**

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- no plan for the tutorials

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